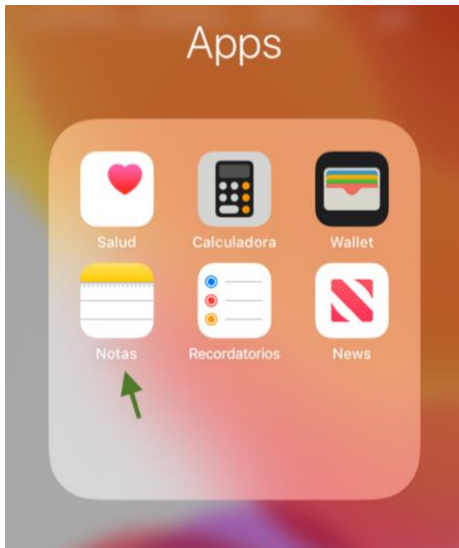
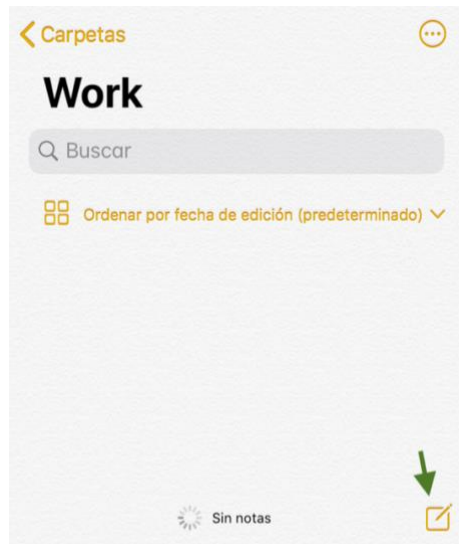


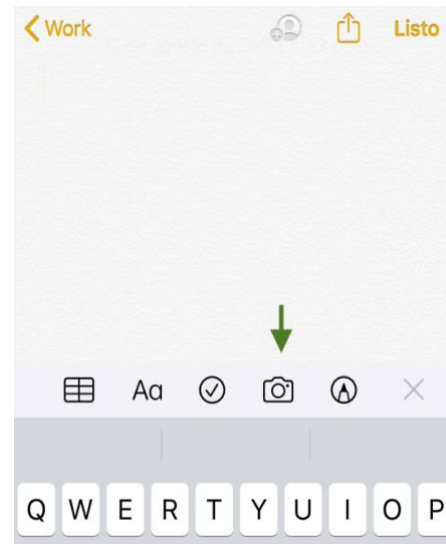
Instructions for Scanning on iPhone



1. Open the app called “notes”



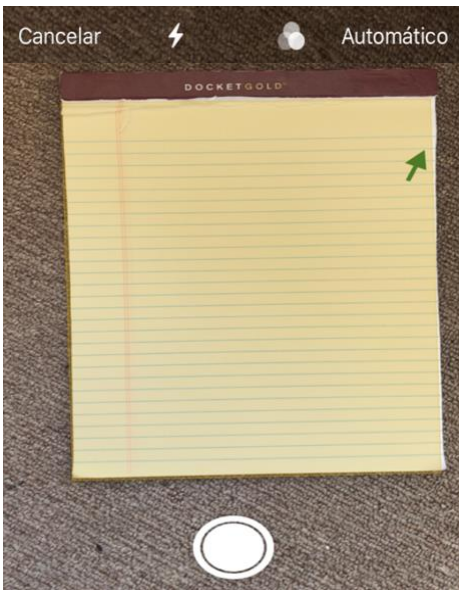
2. Select “new note” in the bottom right corner



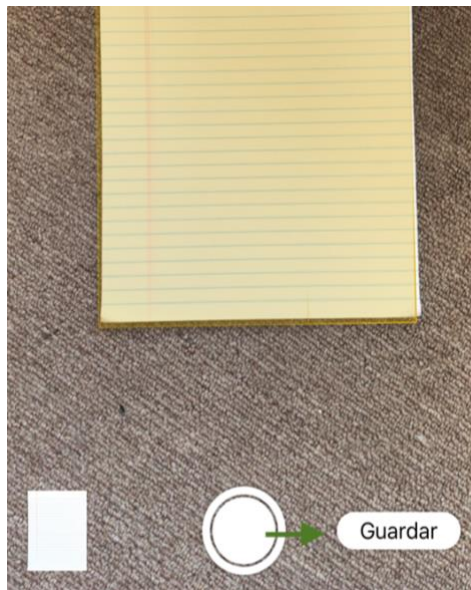
3. Select camera in the middle of the screen



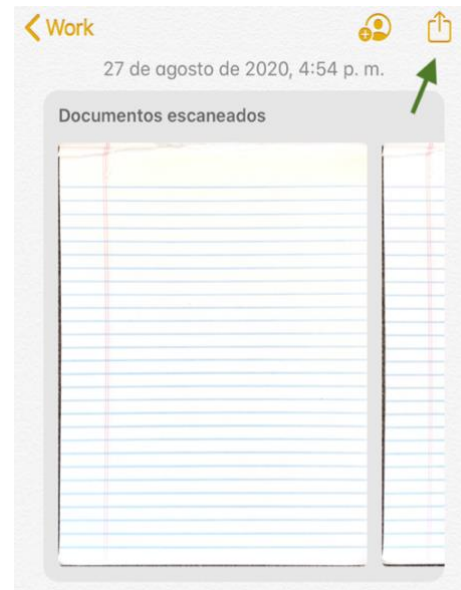
4. Select “scan documents”



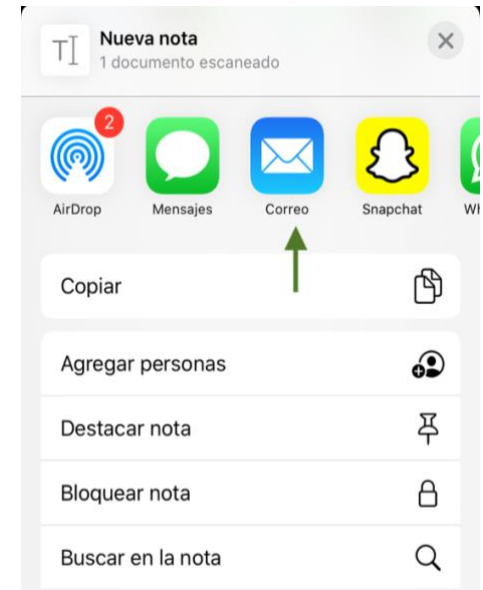
5. Wait for yellow box to appear around the document



6. Repeat step 5 until all documents have been scanned; then click “save”

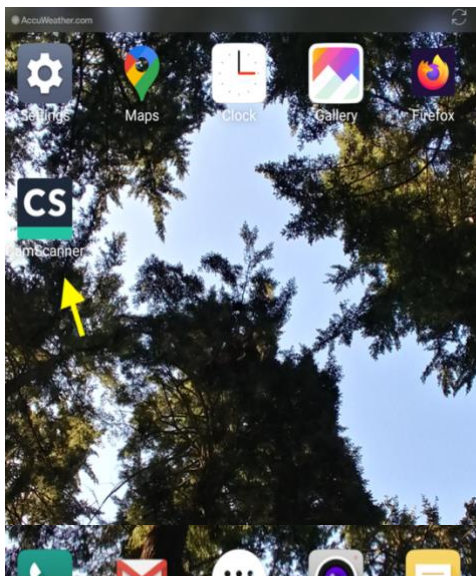


7. Select the “send” button in the top left corner

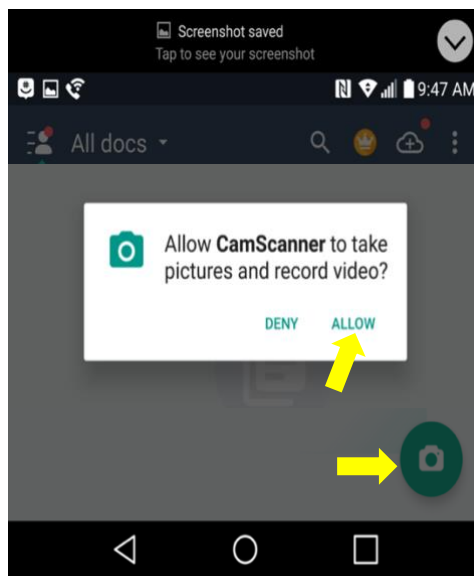


7. Select the email button and send to dacaintake@nwirp.org

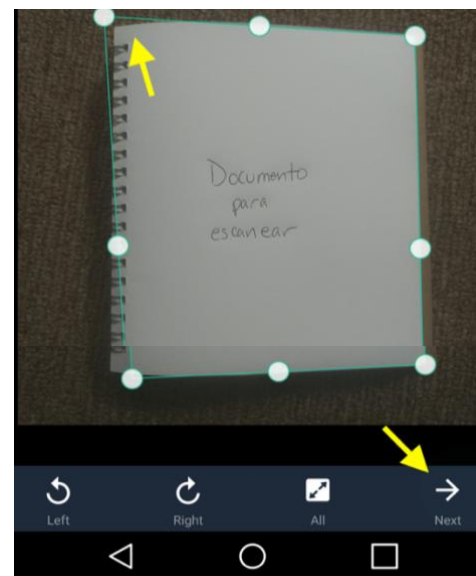
Instructions for Scanning on Android



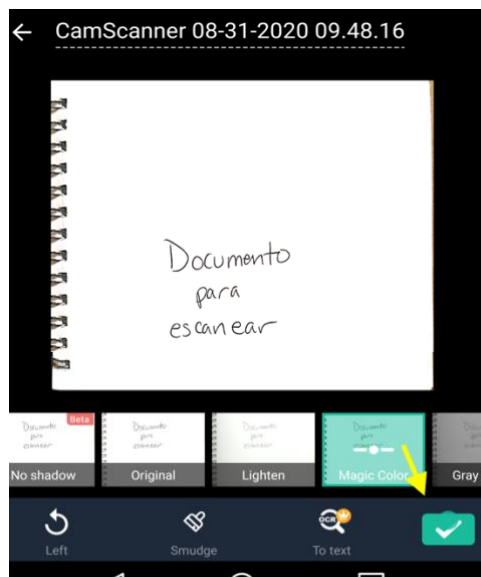
1. Open the App called "CamScanner"



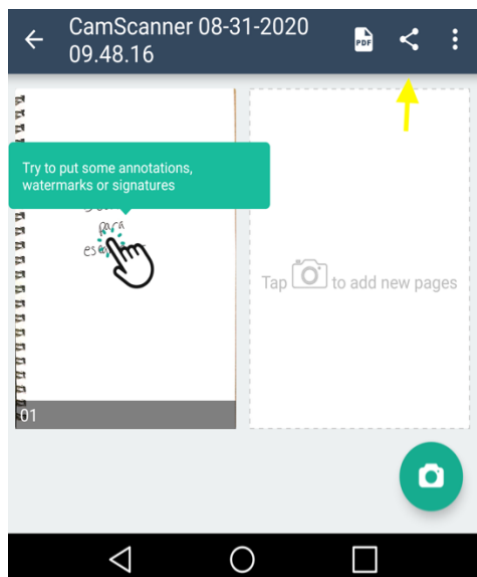
2. Allow camera usage then select the camera in the bottom right corner



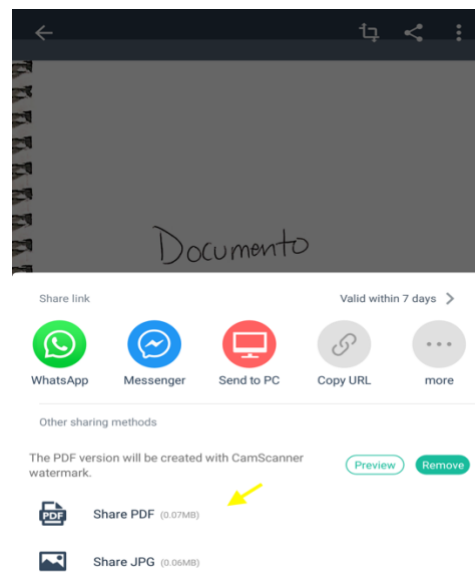
3. Move dots to fit form; then click the next arrow



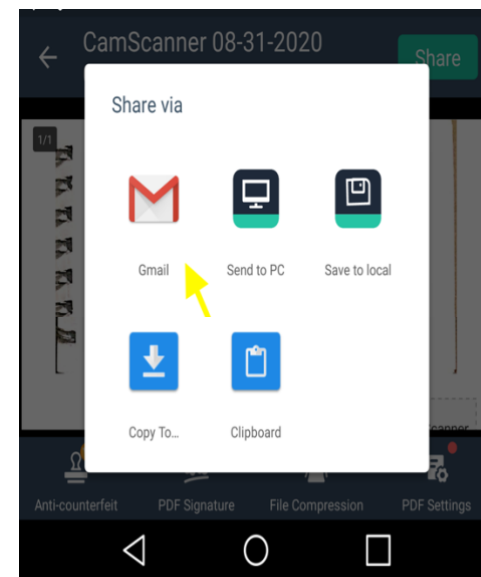
4. Once document is scanned, click the checkmark in the bottom right corner



5. Now click the share icon in the top right corner



6. Next select "Share PDF"



7. Select "Gmail" icon and email pdf to dacaintake@nwirp.org