



JVC/AmeriCorps Member- CYAP Intake Coordinator
Seattle, WA

Temporary: August 2024 – July 2025

www.jvcnorthwest.org

Position Title: Jesuit Volunteer/AmeriCorps Member

Position Description:

Engage in a meaningful year of service and community with JVC Northwest! For one year, Jesuit Volunteer (JV)/AmeriCorps members serve local organizations across the Pacific Northwest, helping them address a pressing community need that they've identified.

By living together in an intentional community, JV/AmeriCorps members lean on each other for personal growth in the four core values of community, simple living, social and ecological justice, and spirituality/reflection.

Here at Northwest Immigrant Rights Project, we are looking to fill the role of CYAP Intake Coordinator with a JV/AmeriCorps member for the 2024-25 service year that begins in August. The Children and Youth Advocacy Program (CYAP) at Northwest Immigrant Rights Project provides legal assistance to immigrant youth in their immigration cases.

The CYAP Intake Coordinator will manage CYAP's client intake process, where children and youth are given a detailed interview about their personal history. The Intake Coordinator will provide pro se assistance under the supervision of attorneys, and refer individuals to other resources for social service needs. The CYAP Intake Coordinator will also assist with case management and intakes for young immigrants eligible for the Deferred Action for Childhood Arrivals (DACA) program, including gathering documents and administrative work for our monthly legal clinics.

Fluency in English and another language, preferably Spanish, required (additional languages are welcome).

All JV/AmeriCorps members will be provided with a living stipend, health insurance, potential student loan forbearance, and a \$7,395 AmeriCorps Education Award to be used towards future tuition or to pay back qualified student loans.

Service Dates: August 5, 2024 through July 31, 2025

How to Apply: Apply at www.jvcnorthwest.org

Deadline: End of July 2024

Application Process: JVC Northwest has a thorough and intentional process for matching applicants with the best service placement for them among our 100+ positions across the Northwest. Applying to JVC Northwest does not mean that you are guaranteed to serve with Northwest Immigrant Rights Project, but rather that you will be considered for a variety of service placements. Placements are made based on your interests, skills, and experience.

Requirements: JV/AmeriCorps members must be 21 or older on August 5 and cannot be married or have dependents. JV/AmeriCorps members commit to living in an intentional community alongside fellow volunteers.

Contact: Reach out to Chris Suriano at recruitment@jvcnorthwest.org.