

Position Title: Jesuit Volunteer/AmeriCorps Member – Tacoma and South Unit (TSU) Intake and Legal Coordinator

Position Description:

Engage in a meaningful year of service and community with JVC Northwest! For one year, Jesuit Volunteer (JV)/AmeriCorps members serve local organizations across the Pacific Northwest, helping them address a pressing community need that they've identified. By living together in intentional community, JV/AmeriCorps members lean on each other for personal growth in the four core values of community, simple living, social and ecological justice, and spirituality/reflection.

Northwest Immigrant Rights Project is looking to fill the role of the Tacoma and South Unit (TSU) Intake and Legal Coordinator for the 2022-23 service year that begins in August 2022. This position will fill the critical, unique role of coordinating intakes for the Tacoma and South Unit. This position typically supports the coordination of 20 intakes per month. NWIRP relies on critical support at all stages of legal assistance, from greeting clients and screening cases to scheduling intakes and coordinating the collection of documents; from conducting intakes to providing advice/counsel or taking on a case for direct representation. The Tacoma and South Unit Intake and Legal Coordinator plays an essential role in the earlier stages of the process, ultimately enabling us to ensure that we provide quality service to as many people as possible in this time of significant need in our community.

All JV/AmeriCorps members will be provided with a living stipend, communal housing, health insurance, potential student loan forbearance, and a \$6,495 AmeriCorps Education Award to be used towards future tuition or to pay back qualified student loans.

Service Dates: August 8, 2022 through July 31, 2023

How to Apply: Apply at www.jvcnorthwest.org.

Application Process: JVC Northwest has a thorough and intentional process for matching applicants with the best service placement for them among our 100+ positions across the Northwest. Applying to JVC Northwest does not mean that you are guaranteed to serve with the Northwest Immigrant Rights Project, but rather that you will be considered for a variety of service placements. Placements are made based on your interests, skills, and experience.

Requirements: JV/AmeriCorps members must be 21 or older on August 8 and cannot be married or have dependents. JV/AmeriCorps members commit to living in intentional community alongside fellow volunteers.

Contact: Reach out to Chris Suriano at recruitment@jvcnorthwest.org.